

Union Bay Improvement District
Regular Board Meeting Minutes
May 20, 2009
7 p.m.

Attendants: David McDowell (Chair), Denis Royer, Dave Godfrey, Alan de Jersey, Doug Geidt, Brenda Fisher

Guests: Julie Hunt, Wendy Preston, Zoe Lambert, Edda Grant, Susan Hargreaves

Meeting called to order at 7:02 p.m.

1. The agenda for May 20, 2009 was reviewed. Additions to the agenda included a letter from the Union Bay Historical Society added under correspondence and information pamphlet added under new business.

MOTION: 2009-05-01

RMS

To adopt the agenda for May 20, 2009 as amended.

CARRIED

2. Delegations

- Location of Memorial bench – Julie Hunt. Memorial bench placement was discussed – approval at previous meeting.

MOTION: 2009-05-02

RMS

To allow the installation of the memorial bench at the corner of the asphalt facing the water adjacent to the right side of the sidewalk.

CARRIED

- Waldorf School – Zoe Lambert and Wendy Preston. Presentation of an independent school starting with kindergarten. Board asked questions about the noise level, security issues, insurance issues and expected term of the lease. Board will review in-camera and advise of the decision.

3. Minutes of April 22, 2009 Regular Board Meeting, May 4, 2009 Special Meeting – Island Timberlands and May 4, 2009 Special Meeting – Landowners Request were reviewed for correctness.

MOTION: 2009-05-03

RMS

To accept the minutes of April 22, 2009 Regular Board Meeting, May 4, 2009 Special Meeting – Island Timberlands and May 4, 2009 Special Meeting – Landowners Request as presented.

CARRIED

4. Business Arising from the minutes

- Motions brought forward from Special Meeting May 4, 2009 Landowners Request.

MOTION: 2009-05-04

RMS

To adopt the security agreement between the Union Bay Credit Union and the Union Bay Improvement District as amended on May 4th, 2009.

CARRIED

MOTION: 2009-05-05

RMS

To approve the Rental Policy that allows for the rental of the Boardroom to tenants only at a cost of \$25 per hour; and the rental of the Activity Room – which includes the kitchen area at a cost of \$75/half day – up to 4 hours; \$125 4-8 hours. Rental space is to be left in a clean manner and items returned to their proper or designated space. Failure to do so will jeopardize future rental availability.

CARRIED

5. Correspondence

- Reviewed response letter to Vancouver Island Health Authority requesting extension to March 2015.
- Reviewed request for use of the activity room for June 26, 2009 received from the Union Bay Historical Society.

MOTION: 2009-05-06

RMS

To allow the use of the activity room by the Union Bay Historical Society on June 26, 2009. Rental fees are waived.

CARRIED

6. Reports

- Fire Committee – no meeting was held in May 2009
- Public Works Committee – Dave Godfrey reviewed the report. Air injection solar system to be considered for lake. Dam Assessment proposal reviewed. Trustees will request a schedule of checklists to be included in the report.

MOTION: 2009-05-07

RMS

To authorize the Dam Assessment to be conducted for an estimated cost of \$3,000. Schedule of checklists to be included in the final report.

CARRIED

- Fire Truck and Fire Hall – Public Meeting held May 14, 2009 at 2 p.m. and 7 p.m. Afternoon session (approximately 43) had questions about the Alternate Approval Process, combination of fire services and general discussion about financial matters relating to the payment of the loan and tax impacts. Evening session (approximately 22) had similar questions about the tax impacts and combination of services. It was noted that a podium and mike and speaker system should be used for all public meetings and that adequate sandwich signs should provide direction for the meeting.

MOTION: 2009-05-08

RMS

To accept the operational reports as presented.

CARRIED

- Administration Report – The financial position was reviewed. Consideration to be given to the financial reports being reviewed by the chairs of the committee prior to being presented for board approval.

MOTION: 2009-05-09

RMS

To accept the financial review as presented.

CARRIED

MOTION: 2009-05-10

RMS

To authorize the administrator to complete the trustee remuneration reports for trustee's approval.

CARRIED

- Strategic Planning Meeting rescheduled to Monday, June 29, 2009 at 9 a.m. Topics for discussion to be forwarded to the administrator as soon as possible.
- TCUP (Temporary Commercial Use Permit) has been received and has been sent to land titles by Comox Valley Regional District.

7. New Business

- Information pamphlet was reviewed. It was agreed that the pamphlet that was sent as a flyer would be the only information to be sent to the landowners at this time.

Regular business concluded – guests left the meeting at 7:55 p.m.

MOTION: 2009-05-11

RMS

To move to in-camera discussion.

CARRIED

Return from in-camera – information brought forward.

MOTION: 2009-05-12

RMS

To deny the request for rental for the Waldorf School.

CARRIED

- Request Peter Johnson to send a letter to Margo Rutherford.
- Discussion occurred with Kensington Island Properties regarding supplying water to the proposed development.

Meeting adjourned at 9:10 p.m.

Next Meetings:

Thursday, June 4, 2009, 2 p.m. Public Works Committee – UBID boardroom

Wednesday, June 10, 2009 7 p.m. Fire Committee – Union Bay Fire Hall

Wednesday, June 17, 2009 7 p.m. Regular Board Meeting

Monday, June 29, 2009 9 a.m. Strategic Planning Meeting

David McDowell, Chair

Brenda Fisher, Administrator