

Union Bay Improvement District
Regular Board Meeting Minutes
May 19, 2010
7 p.m.
Union Bay Boardroom

Attendants: Alan de Jersey (Chair), Denis Royer, Dave Godfrey, Bruce Livesey, Cleve Goldswain, Brenda Fisher

Landowners: Linda Cousins, Cecil Cousins, Del Reynolds, Barbara Murphy, Sandra Carruthers, Dave Molstad, Anne Alcock, Rick Alcock, Tom Derenwski, Susan Hargreaves, Doug Geidt

Meeting called to order at 7:02 p.m.

1. Call for adoption of the agenda.

MOTION: 2010-05-01

RMS

To adopt the agenda as circulated.

CARRIED

2. Call for petitions and delegations – none
3. Review of minutes for April 21, 2010 Board Meeting and May 11, 2010 Committee of the Whole.

MOTION: 2010-05-02

RMS

To accept the minutes of April 21, 2010 Regular Board Meeting as circulated.

CARRIED

MOTION: 2010-05-03

To accept the minutes of May 11, 2010 Committee of the Whole as circulated.

CARRIED

4. Alan de Jersey acknowledged Doug Geidt and David McDowell for their service to the Union Bay Improvement District. Doug accepted his presentation and David McDowell will be taken to him.

5. Business arising from the minutes:

- Motion brought forward from the Committee of the Whole Minutes.

MOTION: 2010-05-04

RMS

To authorize expenses for the Fire Chief to attend the Fire Chiefs' Conference June 6-10, 2010 in Penticton, BC.

DEFEATED

- Emergency Response and Critical Service Continuity Plan has been initiated at the committee levels, more information will be compiled and distributed for further action.
 - Consideration of the sale of McLeod Road Property – tabled until alternate training grounds are established.
6. Correspondence
 - Union Bay Historical Society – request granted to use Activity Room on June 18, 2010 – no fee will be charged. Letter to be sent.
 - Emergency and Health Services Commission – signing of agreement tabled till June Board Meeting.
 - Comox Valley Regional District - email sent requesting more detailed information on groundwater source for Union Bay as shown in the Comox Valley Regional Water Strategy documentation. Discussion occurred about the recent open house.

7. Reports

- Fire Committee Report – Denis Royer reviewed the report
 - Financial report for April 30, 2010 – no concerns to date, everything in line with predicted budget
 - WorkSafe BC – most fire fighters have upgraded gear – SCBA's are next personal protection items to be secured.
 - Thermal Imaging Camera now in service, gear name plates received and gas detector purchase reviewed
 - Discussion about Fire Righter Reward Program – Request presentation from Fire Chief for next board meeting.
 - Discussion about authorization for providing service outside of jurisdiction. Information received from the Ministry of Community and Rural Development and WorkSafe BC confirming that liabilities are covered.

MOTION: 2010-05-05

RMS

To authorize the Union Bay Fire Rescue Service, under the discretion and direction of the Fire Chief or designate, to attend emergency incidents that maybe outside the jurisdictional boundaries of the Union Bay Fire Protection District.

CARRIED

- Fire Chief's Report – Brenda read the Fire Chief's Report
 - Four callouts for April – one fatal. Critical Incident Stress Management counseling required at defusing stage.
 - Active training in auto extrication (school bus), Fire Service instructing and START program.
 - Auto Extrication service in place for Union Bay as of April 26, 2010.
 - 2010 75th Anniversary celebration plans proceeding. Final arrangements are being confirmed with Kenny Shaw and tickets are being printed.
- Public Works Committee Report – Dave Godfrey reviewed the report
 - The review of the financial report for April 30, 2010 found expenses to be in line with budget at the end of the first trimester.
 - Turbidity levels are at seasonal levels between 1.25 and 1.5 ntu's
 - Two new service installation happened in April
 - Sonya Jenssen has been hired as a casual labourer. Sonya will be assisting in meter reading bi-monthly and when required.
 - Ground maintenance at administration office awarded to local contractor.
 - Water Distribution Regulation Bylaw under review.
- Administration Report
 - Consolidated Financial Report presented for acceptance.

MOTION: 2010-05-06

RMS

To accept the Consolidated Financial Report as of April 30, 2010 as presented.

CARRIED

- Review of 2010 Property Assessments. Discussion about re-evaluating assets to match PSAB standards.

McLeod Road - \$212,000 land

Langley Lake - \$15,500 bldg. \$8,200 land

Montrose Park - \$2,400 land

5471 S. Island Hwy - \$103,000 bldg. \$195,000 land

5539 S. Island Hwy - \$1,219,600 bldg. \$1,496,000 land

MOTION: 2010-05-07

RMS

To up-date the building and land assets to current (2010) assessment value to correspond with PSAB standards.

CARRIED

- Expression of Interest sent regarding a P3 arrangements from Commonwealth Corporate Support Services Group regarding the building of the fire hall. Proposal will be forwarded to the Trustees for review.
- Review of Fire Rescue Services and Fire Chief's position nearing completion. Information should be ready for June Board meeting.

MOTION: 2010-05-08

RMS

To accept the operational reports as presented.

CARRIED

8. New Business

- Bylaw #225, tabled to June meeting, pending review of agreement
- Review of landowner updates. Discussion about providing more detailed information. More input will be considered at the next meeting.

MOTION: 2010-05-09

RMS

To move the meeting into "In-Camera" to discuss legal matters.

CARRIED

Meeting returned from "In-Camera"

MOTION: 2010-05-10

RMS

To move the meeting back to regular board meeting.

CARRIED

Motion brought forward from "In-Camera" meeting.

MOTION: 2010-05-11

RMS

To reschedule the Regular Board Meeting to start at 4:30 p.m. This will become effective for the June 16th meeting.

CARRIED

Next Meetings

Tuesday June 1, 2010 Fire Committee Meeting, 6:30 p.m. Union Bay Fire Hall

Thursday June 3, 2010 Public Works Meeting, 2 p.m. UBID Boardroom

Wednesday June 16, 2010 Regular Board Meeting 4:30 p.m. UBID Boardroom

Meeting adjourned at 8:55 p.m.

Alan de Jersey, Chair

Brenda Fisher, Administrator