

Union Bay Improvement District  
Regular Board Meeting Minutes  
July 22, 2009, 7 p.m.  
Union Bay Improvement District Boardroom

Attendants: David McDowell (chair), David Godfrey, Doug Geidt, Brenda Fisher

Meeting called to order at 7:15 p.m.

1. Agenda was reviewed and adopted as presented.

MOTION: 2009-07-01

RMS

To adopt the agenda for July 22, 2009 as presented.

CARRIED

2. The minutes for Regular Board Meeting June 17, 2009 and the June 29, 2009 Strategic Planning Session notes were reviewed.

MOTION: 2009-07-02

RMS

To accept the minutes for Regular Board Meeting June 17, 2009 and the notes of the July 29, 2009 Strategic Planning Sessions as circulated.

CARRIED

3. Business arising from the minutes and unfinished business:

- Replacement of the boiler brought forward from the Strategic Planning session. Replacement of the boiler estimated cost recovery is 5-7 years.

MOTION: 2009-07-03

RMS

To approve the replacement of the boiler system for 5539 S. Island Highway subject to investigation for grant or incentive funds and the tendering process. Funds approved not to exceed \$25,000.

CARRIED

- The meeting to explore amalgamation of fire rescue services was held on July 2, 2009 with the representatives from the Comox Valley Regional District and the Comox Valley Fire Chiefs Association. It was agreed that it would be not be feasible due to response time coverage and availability of protection for the communities.
- Information was brought forward regarding the boundary extension request and the request to supply water from Kensington Island Properties from the Strategic Planning Session. McElhanney report supports a phased-in system to supply water for the property.

MOTION: 2009-07-04

RMS

To approve, in principle, the request for the boundary extension and water supply subject to negotiation of an acceptable agreement between the Union Bay Improvement District and Kensington Island Properties.

CARRIED

4. Correspondence

- Boldt letter of appreciation read, replied to, and received for filing.
- Confirmation received for the application of service recognition for 30 years of service – Doug Flawse. It was agreed that recognition would be presented

from the Board of Trustees at the Annual General Meeting in 2010 by the Fire Committee Chair.

- Letter from Russell read regarding the Alternate Approval Process. Response letter to outline the legislative process and the ballot box and secure delivery that was provided.
- Email from the Comox Valley Regional District regarding re-zoning of the property at 5539 S. Island Highway was reviewed and received for filing.
- No response has been received from Duerkson regarding the property at 5539 S. Island Highway.

MOTION: 2009-07-05

RMS

To receive and file correspondence.

CARRIED

#### 5. Operational Reports

- Public Works Report – David Godfrey reviewed the report. It is noted that the recommendation from the public works committee regarding the boundary extension and provision of water was addressed early in the meeting.
- Fire Committee Report – David McDowell reviewed the report.
- Fire Hall and Fire Truck Report – David McDowell reviewed the report.
- Administration Report – Brenda Fisher reviewed the report. The financial reports were approved by the Public Works Committee and the Fire Committee and the overall financial situation was reviewed by the administrator regarding cash flow. Budgeting for 2010 will be brought forward to the August Board Meeting. This will allow time for the committees to review levels of staffing and requirements for 2010.
- Bylaws were reviewed during the Strategic Planning session. Some bylaws requiring revision may be brought forward to the August Board Meeting for discussion.

MOTION: 2009-07-06

RMS

To receive and accept the operation reports as presented.

CARRIED

MOTION: 2009-07-07

RMS

To accept the financial statements as circulated.

CARRIED

#### Next Meetings

Fire Committee	August 12, 2009 7 p.m., Fire Hall
Public Works	August 13, 2009 2 p.m., UBID Boardroom
Board Meeting	August 19, 2009 7 p.m., UBID Boardroom
Special Meeting	August 19, 2009 5 p.m. – Island Timberland, UBID Boardroom

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David McDowell, Chair

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Brenda Fisher, Administrator