

Union Bay Improvement District
Regular Board Meeting Minutes
January 20, 2010
7 p.m.
Union Bay Improvement District Boardroom

Attendants: David McDowell (Chair), Denis Royer, Dave Godfrey, Doug Geidt, Alan de Jersey, Brenda Fisher

Landowners: Clive Goldswain, Dave Davidson, Elizabeth Shannon, John Edward, Carol Molstad, Bruce Livesey, Del Reynolds

Meeting called to order at 7 p.m.

1. No late items were added to the agenda. Agenda adopted as presented.
2. Petitions and delegations – Ian Whitehead unable to attend meeting – personal reasons – bathymetric survey review will be rescheduled for the February meeting.
3. The minutes of December 16, 2009 reviewed.

MOTION: 2010-01-01

RMS

To accepted the minutes of December 16, 2009 as circulated.

CARRIED

4. Business arising from the minutes:
 - Sale of property on McLeod Road to be brought forward to next meeting.
5. Correspondence
 - Capital Expenditure Fees and Water Connection – referred to 'In-Camera'
 - Molstad, Disaster Response letter and reply was read. Further discussion on the correspondence.

MOTION: 2009-01-02

RMS

The chair is requested to respond to the letter via a 'Letter to the Editor' to provide correct information regarding emergency response planning.

CARRIED

- Office of the Information and Privacy Commission – information about custody and control of records. Letter was reviewed and accepted for filing.
 - Office of the Information and Privacy Commission – information request. Direction letter reviewed and will be responded to within 10 working days.
6. Reports
 - The Fire Committee report was reviewed. Discussion about recognition of service brought forward for discussion. Discussion about workload in the Fire Rescue department and Fire Chief's job responsibilities.

MOTION: 2010-01-03

RMS

To award fire rescue personnel with certificates for 5, 10 and 15 years of service and a plaque for 20, 25, and 30 years of service.

CARRIED

MOTION: 2010-01-04

RMS

To accept the Fire Committee Report as presented.

CARRIED

- Fire Chief's report – Discussed and reviewed.
- Public Works Report – Dave reviewed the Public Works Report. It is noted that further calculations are required for the bathymetric survey. Kensington is willing to supply topographical information from the 2005 survey that was completed by Bazett Surveying. It is noted that there has been no formal requests for water from Kensington to date, or meetings to discuss same.

MOTION: 2010-01-05

RMS

To accept the Public Works Report as presented.

CARRIED

- Fire Hall and Fire Truck Committee – Denis reviewed the report and he explained that meetings would be suspended until confirmation on the location of the fire hall property is determined.

MOTION: 2010-01-06

RMS

To accept the Fire Hall and Fire Truck Report as presented.

CARRIED

- Administration Report – 2009 Preliminary Financial Statement was reviewed. Discussion about surplus to be transferred to 2010 operating budget. Auditors will be attending on January 27, 2010 to conduct the audit. February 4, 2010 has been set as the day for Court of Revision – Dave Godfrey has agreed to be in attendance. Trustee information night will be February 17, 2010 6-7p.m.

MOTION: 2010-01-07

RMS

To transfer 2009 surplus amounts from the public works, fire rescue services and street lighting to the 2010 budget when figures are confirmed by the auditors.

CARRIED

MOTION: 2010-01-08

RMS

To accept the administration report as presented.

CARRIED

MOTION: 2010-01-09

RMS

To move the meeting into 'In-Camera' to discuss personnel matters and landowner request.

CARRIED

Guests were asked to leave the regular meeting at 7:40 p.m.

MOTION: 2010-01-10

RMS

To move 'In-Camera' meeting back to regular meeting.

CARRIED

Motions brought forward from 'In-Camera' session

MOTION: 2010-01-11

RMS

Consulting firm to be engaged to evaluate and make a recommendation to the board on the fire chief's position.

CARRIED

MOTION: 2010-01-12

RMS

To advise the landowner that the request was denied and to supply a copy of the letter sent to the lawyer regarding disclosure of the property information.

CARRIED

Meeting adjourned at 8:30 p.m.

Next Meeting February 17, 2010 – In-Camera 5 p.m., Trustee Information 6 p.m.

Regular Board Meeting 7 p.m.

Fire Committee Feb. 2, 2010 6:30 p.m. Fire Hall

Public Works Feb. 4, 2010 2 p.m.

David McDowell, Chair

Brenda Fisher, Administrator