

Union Bay Improvement District
Regular Board Meeting Minutes
August 19, 2009
7 p.m.
UBID Boardroom

Attendants: David McDowell (Chair), Dave Godfrey, Denis Royer, Doug Geidt, Alan de Jersey, Brenda Fisher

Guests: Edda Grant, Susan Hargreaves, Carol Molstad

Meeting called to order at 7:25 p.m.

1. The agenda was reviewed and there was a call for late items. Hearing none the agenda was adopted as presented.
2. There were no delegations or petitions.
3. Minutes of July 22, 2009 Regular Board meeting were reviewed.

MOTION: 2009-08-01

RMS

To accept the minutes of the July 22, 2009 Regular Board Meeting as circulated.

CARRIED

4. Business arising from the minutes:

- One quote has been received on the boiler. Denis will obtain more quotes. Brenda will prepare information for grant consideration once the specification on the boiler replacement is received.
- Royston ID is unable to respond to the boundary change request until the current engineering study is completed. Contact was made with the Ministry regarding this situation. Ministry advised to submit request with all information that is currently available to initiate the process. Brenda to submit. Letter to be sent to the Comox Valley Regional District outlining boundary change request authority.

MOTION: 2009-08-02

RMS

To request clarification from the Minister of Community Services on the water jurisdiction authority for Langley Lake.

CARRIED

5. Correspondence:

- Kensington Island Properties referral to be compared and reviewed with previous referral. Note that boundary change and water servicing have been requested and are in process for agreement development.

MOTION: 2009-08-03

RMS

To support the Kensington Island Properties proposal with the provision of water, fire rescue and street lighting services with the considerations outlined in the agency referral for the 2009 submission.

CARRIED

- Molstad letter reviewed and recorded. Response letter to be sent acknowledging concerns.
- Correspondence received to sign Consent and Consent and Indemnity Agreements for the First Responder Program. Documentation referred to the Fire Committee for review.

6. Reports:

- Fire Committee Report – Denis reviewed the report, outlining the information regarding the OHS Committee; Critical Service Continuity plan; and WCB compliance items. It was noted that the fire truck needs to be replaced.

Consideration could be given to a modified truck that could fit into the existing hall with modifications. Situation will become critical if new hall not obtained within 2 to 3 years.

- Fire Chief's Report – as circulated
- Public Works Report – Dave Godfrey reviewed the report, outlining the recommendation for a geo-tech study on the dam. Details of the hydrants maintenance, Langley Lake water levels and maintenance work was reviewed. It is noted that Langley Lake remains well above water restriction levels (10 ft.). Current level is 13'1".
- Waterworks Report – Superintendent – report as circulated plus hydrant maintenance report.
- Fire Hall and New Fire Truck Committee Report – Denis circulated revised plans for the fire hall for review and comment. Decision of final design and location will need to be completed prior to proceeding to final drawings to obtain project costs. Denis requested that committee meetings be suspended till later in the fall.

MOTION: 2009-08-04

RMS

To table further Fire Hall and Fire Truck Committee meetings till November 2009.

CARRIED

- Administration Report – Brenda reviewed the financial report for 2009, outlining surpluses and the cash flow available. It was noted that prior review did not occur at the committee levels.

MOTION: 2009-08-05

RMS

To accept the financial report for 2009 as presented.

CARRIED

Budget preparation for 2010 was discussed. It was agreed that a separated meeting should occur for this process. Committees will bring forward information for this meeting. Meeting date was set for September 16, 2009 at 7 p.m. Board meeting will be rescheduled to September 23, 2009 at 7 p.m.

MOTION: 2009-08-06

RMS

To accept the reports as presented.

CARRIED

7. There was no new business.

8. The Board acknowledged a need to move into 'in-camera'.

MOTION: 2009-08-07

RMS

To adjourn the regular meeting and move into 'in-camera'.

CARRIED

Next meetings:

Fire Committee	Sept. 9, 2009 7 p.m.
Public Works	Sept. 10, 2009 2 p.m.
Budget Meeting	Sept. 16, 2009 7 p.m.
Regular Board Meeting	Sept. 23, 2009