

**Union Bay Improvement District  
Annual General Meeting  
April 14, 2010  
7 p.m.  
Minutes**

Attendants: Five Trustees, Administrative staff, Public Works staff, Fire Rescue personnel, 342 landowners, Media and some unregistered guests.

The meeting was called to order at 7:20 p.m. due to the volume of people to register.

1. Welcome and Introductions – David McDowell  
David reviewed the voting and meeting procedures.

2. Approval of the agenda for April 14, 2010

Motion: AGM 2010-01

RMS

To adopt the agenda for the Annual General Meeting April 14, 2010 as circulated.

CARRIED

3. Review and approval of minutes for the Annual General Meeting April 1, 2009– Brenda Fisher read the minutes.

Motion: AGM 2010-02

To accept the minutes for the Annual General Meeting, April 1, 2009 as circulated.

CARRIED

- Elizabeth Shannon requested that minutes be mailed out prior to the meeting. This suggestion will be taken to the next board meeting for consideration. It was noted that the minutes have been posted on the website [www.union-bay.ca](http://www.union-bay.ca) since May 2009.

4. Reports

- Corporate and Financial Report – Brenda Fisher presented the report and there were no questions asked.
- David McDowell supplied information to the landowners regarding the proposed water agreement from the Comox Valley Regional District to assume supply rights for the water system and the transfer of assets.
- Financial Statement – David McDowell reviewed the financial statement – no questions were asked.
- Fire Committee and Fire Hall and Fire Truck Committee – Denis Royer reported on both committees. Question asked about what Kensington would supply towards the new fire hall – answer was approximately three acres of serviced property.
- Fire Chief – Dan Verdun reviewed the activities for the past year and noted long time service achievements.
- Fire Rescue Award – David McDowell acknowledged Doug Flawse' 30-years of service. Doug continues to serve as a fire fighter.
- Public Works – David Godfrey reported on the activities in the public works during the past year including the bathymetric study and plans for water treatment.
  - Gerry Sando questioned the amount and effect of peat and trustees' consideration of removal. The trustees did explore the costs of removal and it may be a consideration when funds become available.
  - Release of McElhanney report on Bathymetric has been requested from Gerry Sando and will be brought forward for board consideration.
  - Jim Elliott requested clarification on estimated cost for water treatment implementation. It is noted that the estimated cost addressed installation and capital costs but did not

include operational costs. The estimation was for full cost of the proposed system and did not include capital dollars from the capital expenditure fees.

- Kathleen Kinasewich requested information on the type of system planned. The proposed plan was explained to include a Diffused Air Floatation system and the types of disinfection that may be considered.
- Public Works Superintendent Report – Danny McGill presented his report and included stats of the work performed. No questions were asked.

Motion: AGM 2010-03

RMS

To accept the operational reports as presented.

CARRIED

Motion: AGM 2010-04

To pass the control of the meeting to Dave Davidson to conduct the election of trustees.

CARRIED

5. Elections of Trustees – Dave Davidson reviewed the voting procedures and detailed how the voting would take place

- Two positions – three- year term – Candidates – David McDowell, Cleve Goldswain, Bruce Livesey were announced.
- Nominations from the floor were called three times. Hearing no further nominations Dave Davidson declared that nominations were closed
- Candidates addressed the landowners for support.
- Two selections were allowed per ballot. One vote per landowner no mattered how many properties owned. Landowner must be registered on BC Assessment Record and be eligible to vote in BC.

Refreshments were available during the voting process.

- Dianne Jager and Sandra Carruthers counted the votes under the supervision of Dave Davidson
- Results of the ballots – Bruce Livesey 226, Cleve Goldswain 206, David McDowell 116. Dave Davidson announced the results.

Motion: AGM 2010-05

To retain the ballots for 30 days and then destroy.

CARRIED

Motion: AGM 2010-06

To return the control of the meeting to David McDowell.

CARRIED

1. Current Business

- Review of 2010 Proposed Budget – David McDowell reviewed the budget for 2010 and noted that this was a budget that could be adjusted with the approval of the trustees.
- Trustee Remuneration – Elizabeth Shannon reported on Trustee Remuneration and presented two recommendations.

Motion: AGM 2010-07

To authorize Trustee Remuneration remain at the existing level for 2010.

To request a detailed report from the administrator in the future.

CARRIED

- Review for 2011 was requested.

Motion: AGM 2010-08

To appoint Joe Lidster and Ann Alcock to review trustee remuneration for 2011.

CARRIED

Adjournment of the meeting was called by Marge Walters. Meeting adjourned at 10:05 p.m.

- Acknowledgements Denis Royer acknowledged David McDowell and Doug Geidt for their service to the district.

Minutes Reviewed April 21, 2010 Regular Board Meeting and accepted as presented as draft for posting.

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David McDowell, Chair

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Brenda Fisher, Administrator

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