

**Union Bay Improvement District
Annual General Meeting
April 1, 2009
7 p.m.
Union Bay Improvement District Auditorium**

The Annual General Meeting of the Union Bay Improvement District was held on Wednesday, April 1, 2009 in the Union Bay Improvement District Auditorium. In attendance were five Trustees, Administrator, Fire Chief, Deputy Chief, Public Works Superintendent, Public Works Technician, Administration support and 70 landowners and 11 members of the public. Gary Anderson and Dave Cherry from Vancouver Island Health Authority were invited guests.

Meeting called to order by David McDowell at 7:05 p.m.

1. David McDowell welcomed everyone and outlined the proceeding of the meeting.
2. He introduced the Board of Trustees and staff.

Motion: AGM 2009-01

RMS

To accept the agenda as circulated.

Carried

3. Brenda Fisher, Improvement District Administrator, presented the minutes of the AGM April 2, 2008.

Motion: AGM 2009-02

RMS

To accept the minutes of the 2008 Annual General Meeting as presented.

Carried

4. **Reports**

- Corporate and Financial Report was presented by Brenda Fisher.
- David McDowell presented the Financial Statement Report. Questions arising were: Cost of audit - \$5,800; Term of the mortgage – 5 years at 5% per annum amortized over 25 years.
- Fire Committee Report was presented by Paul Baal. There were questions about the transfer of vehicles between departments. Public Works will reimburse Fire Rescue with market value of truck as renewal and replacement funds.
- Fire Chief's Report was presented by Chief Dan Verdun
- Deb Prowse recognized Kevin MacGregor 19 years of fire rescue service to the Union Bay Improvement District with the presentation of an engraved mug. Kevin's contribution and service will be missed as he has retired from the fire rescue service.
- Public Works Report was presented by David Godfrey. David Godfrey introduced Gary Anderson and Dave Cherry from the Vancouver Island Health Authority.

Motion: AGM 2009-3

RMS

To accept the Reports as presented.

Carried

5. Election of Trustees – David McDowell asked Dave Davidson to conduct the election of trustees. Paul Baal, Brenda Dane, Alan deJersey and Doug Geidt were named as candidates.
 - Dave requested nominations from the floor. There were no nominations from the floor. Paul Baal, Brenda Dane and Alan deJersey were on the ballot for one-three year term. The ballots were gathered in ballot boxes, counted and the successful candidate was Alan deJersey. Brenda and Paul were invited to stand for the one-year term but declined. Doug Geidt was willing to stand for the one-year term and was acclaimed to the position. The newly appointed trustees are Alan deJersey and Doug Geidt.

Motion: AGM 2009-4

RMS

To destroy the ballots after thirty days.

Carried

6. Current Business

- Presentation of 2009 Budget – David McDowell
- Trustee Remuneration – David McDowell reviewed the Trustee Remuneration. It was agreed by the landowners that the rate would remain the same for 2009. David requested volunteers to do an assessment of the trustee remuneration and make recommendations at the 2010 Annual General Meeting.

Motion: AGM 2009-5

RMS

To appoint Joe Lidster, Carol Molstad and Elizabeth Shannon as the Trustee Remuneration Review Committee. Their task is to review like organizations and present a remuneration recommendation to the landowners at the 2010 Annual General Meeting of the Union Bay Improvement District for consideration.

Carried

- Denis Royer acknowledged Deb Prowse's dedication and service as a trustee for eight years. An engraved mug and flowers were presented. Deb resigned as a trustee at this AGM.

7. New Business

- Denis Royer presented the Fire Hall Committee Report and the plans for the new fire hall. Questions about the funding for the project were discussed. It was suggested that existing UBID properties might be sold to offset costs. The possibility of increased costs were discussed if action not taken promptly. More information will be available as the process evolves.
- David Godfrey presented on the 4-3-2-1 Water Treatment requirement and outlined what action has been taken to date. More study is required and information will be presented as it becomes available. Questions from the floor included:
 - The possibility of individual filtration systems. Gary Anderson from VIHA explained about the monitoring and liability issues. He also explained that, although individual systems might be possible for smaller systems, it would not financial feasible for a system with the number of connections that Union Bay has.
 - Discussion of increased parcel tax and the need for renewal and replacement funds to be acquired. Costs of supplies are increasing on an annual basis.
 - The use of ultra-violet treatment instead of DAF system. VIHA explained that ultra-violet would not remove the organics and turbidity that affect Union Bay's water source. Filtration will be required. Chlorination will still be required for distribution, but likely at much lower levels since particulates would be removed.
 - The economic question was raised that seniors could not defer parcel tax for system and it would be a burden on their income level. Consideration be given for tax relief – possibly by grants or being added to rural tax system.
 - The suggestion for promotion of rain barrels to aid in water conservation was acknowledged and will be brought forward to the next regular board meeting for consideration.
- David McDowell thanked Paul Baal for his service as a trustee to the Union Bay Improvement District

Meeting adjourned at 9:05 p.m.

Minutes to be approved at next Annual General Meeting – for information only

David McDowell, Chair

Brenda Fisher, Administrator